



BON SECOURS ARTS AND SCIENCE COLLEGE FOR WOMEN

(Affiliated to Mother Teresa University, Kodaikanal)

Madurai Road, Begampur Post, Dindigul – 624 002.

DEPARTMENT OF COMPUTER SCIENCE

Report on Bridge Course – 2026-27

Objective:

- To familiarize first-year students with the fundamentals of Office Automation and Designing Tools.
- To develop practical skills in creating documents, spreadsheets, presentations, and digital designs.
- To enhance students' digital literacy, creativity, and productivity for academic and professional applications.
- To bridge the gap between school-level computer knowledge and the technical requirements of higher education.

Report :

The Department of Computer Science organized a **Three-Day Bridge Course** for the first-year undergraduate students with the objective of equipping them with the fundamental knowledge and essential computer skills required for their academic journey. The programme was conducted for the students of I B.A. Tamil, I B.A. English, I B.Sc. Mathematics, I B.Sc. Chemistry, I B.Com., I B.Com. Computer Applications, and I B.B.A on **01.07.26, 02.07.26 and 03.07.26**. The session was handled by The Bridge Course aimed to bridge the gap between the students' previous learning experiences and the expectations of higher education by introducing them to basic computer concepts, digital literacy, and the effective use of technology in academics.

The three-day programme covered the following topics:

- Introduction to Computers and Computer Fundamentals
- Basics of Operating Systems and File Management

- MS Word, MS Excel, and MS PowerPoint
- Internet Applications, E-mail, and Online Learning Resources
- Cyber Safety and Digital Etiquette
- Introduction to Artificial Intelligence and Emerging Technologies
- Effective Use of ICT Tools for Academic Learning

The sessions were conducted by the Mrs.Kasthoori Priya, Assistant Professor of Computer Science through interactive lectures, demonstrations, and hands-on practical activities. Students actively participated in the sessions and gained confidence in using computers for learning, communication, and information retrieval. The programme also familiarized students with digital platforms used in higher education, enabling them to access online resources, prepare assignments, and develop essential technological competencies. The interactive nature of the sessions encouraged students to clarify their doubts and improve their practical skills.

The Bridge Course concluded successfully with positive feedback from the participants. The programme effectively enhanced the students' basic computer knowledge and digital skills, preparing them to adapt to the technology-enabled learning environment of higher education. The Department of Computer Science remains committed to organizing such capacity-building programmes to support students' academic and professional development.

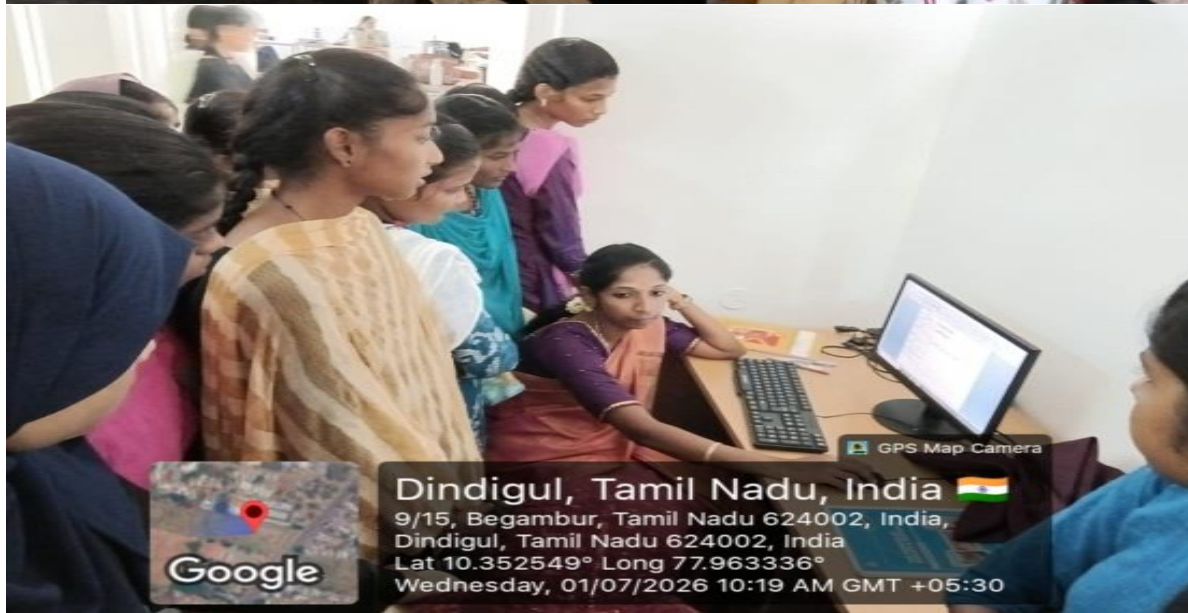
Outcome:

The Bridge Course successfully enhanced the students' knowledge and practical skills in Office Automation and Designing Tools. Participants gained confidence in using productivity software and design applications, improving their digital literacy, creativity, and readiness for academic and professional tasks.

HEAD OF THE DEPARTMENT

PRINCIPAL

PHOTOS:



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